

Ashley Manor Apartments

925 Ashley Drive • Moody, AL 35004 • 205.640.1449
amanor1449@windstream.net • www.ashleymanorapartments.net

Date: _____ Move In Date: _____ Apt Size Desired: _____
Apt #: _____ Lease Term: _____ Rent Amount: _____

Applicant Information

Name: _____ Social Security #: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Date of Birth: _____ Driver's License #: _____

Of Occupants residing in apartment: ____ (*Occupants 19 years and older require separate application*)

Name: _____ Age: ____ Relationship: _____

Name: _____ Age: ____ Relationship: _____

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Name: _____ Age: ____ Relationship: _____

Rental History

Present Address: _____ City: _____ State: ____ Zip: _____

Landlord/Mortgage Co: _____ Phone: _____ Rent: _____

How long at address: _____ Reason for moving: _____

Previous Address: _____ City: _____ State: ____ Zip: _____

Landlord/Mortgage Co: _____ Phone: _____ Rent: _____

How long at address: _____ Reason for moving: _____

Have you or your spouse ever been evicted? ____ If yes, explain _____

Do you or your spouse owe money to any other apartment community? _____

Employment Information

Employer: _____ Date of hire: _____

Monthly Gross Income (proof required): _____ Position: _____

Supervisor: _____ Phone: _____

IF LESS THAN TWO YEARS AT CURRENT JOB:

Previous Employer: _____ Dates of Employment: _____

Monthly Gross Income: _____ Position: _____

Supervisor: _____ Phone: _____

Additional Income: Additional income such as child support, alimony or separate maintenance income that is to be included for qualification. Source: _____ Amount: _____

Vehicles on Property (Limit of 2)

Do you have any recreational vehicles – (motorcycles, boats, etc.)? If so describe: _____

Make/Model: _____ Year: _____ Color: _____ Tag: _____

Make/Model: _____ Year: _____ Color: _____ Tag: _____

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In case of emergency, please notify:

Name/Relationship: _____ Phone: _____
Address: _____

NON-REFUNDABLE APPLICATION PROCESSING CHARGE/CONSENT POLICY: Applicant submits a non-refundable payment in the amount of \$50 for credit check, criminal background, employment and rental history processing. If the application is not approved by management, said sum will be retained by management to cover the cost of processing this application. Any false information will constitute grounds for rejection of this application. Management is hereby authorized to verify the accuracy and correctness of the statements contained herein, to communicate with applicant's employers, apartment communities and creditors, and to procure such other information which management may require in evaluating this application. **Note: Application must be signed before it is processed. All persons over the age of 18 who will be residing in the apartment must fill out an application.**

GOOD FAITH DEPOSITS: Applicant submits payment in the amount of \$250 as a good faith deposit in connection with this rental application. This deposit will secure the above stated apartment while this application is being processed and upon approval of this application will be applied toward the security deposit required by the lease agreement. In the event that this application is denied, the said \$250 deposit will be refunded to the applicant and the apartment will be made available for lease. **Note: Application has a period of 72 hours from the date/time of the receipt of this application by management to cancel application and receive a refund of the \$250 good faith deposit. If application is cancelled after the allowed 72 hours, the good faith deposit will be forfeited.**

**Please make 2 checks or money orders payable to Ashley Manor Apartments
\$50 application fee
\$250 good faith deposit**

Applicant Signature

Date

Management Signature

Date/Time Received

